# Region Four RURAL TASK FORCE

# Meeting Agenda Wednesday, January 15, 2025, 1 PM Hartford Public Library

- 1. Call to Order and Roll Call
- 2. Changes or Additions to the Agenda
- 3. Approval of Minutes from the April 9, 2024, Region 4 RTF Meeting Vote
- 4. Review and Approval of 2025 Project Change Requests Vote
- 5. Review and Approval of the Region RTF 2026-2029 Projects Vote
- 6. Proposed Changes to the All Season Network Vote
- 7. Public Comment or Privilege of the Floor
- 8. Adjournment

#### **Voting Members of the Region Four Rural Task Force:**

### **BERRIEN COUNTY**

Kevin Stack – Berrien County Road Department Dennis Schuh – Berrien Bus Dan Faulkner – Village of Three Oaks

#### **CASS COUNTY**

Joe Bellina – Cass County Road Commission Gerry Bundle – Cass County Public Transit Ben Anderson – Village of Cassopolis

#### **VAN BUREN COUNTY**

Barry Anttila – Van Buren County Road Commission Laurie Schlipp – Van Buren County Public Transit Steve Rogusta – Village of Breedsville

#### Staff

Brandon Kovnat, Southwest Michigan Planning Commission Kim Gallagher, Southwest Michigan Planning Commission

### REGION FOUR RURAL TASK FORCE

April 9, 2024 10 AM
Southwest Michigan Planning Commission Office
Meeting Minutes

Attendance	Name	Representing
Voting Members	Kevin Stack	Berrien County Road Department
In-person	Dan Faulkner	Village of Three Oaks
	Dennis Schuh	Berrien Bus
	Barry Anttila	Van Buren County Road Commission
	Steve Rogusta	Village of Breedsville
Staff	Kim Gallagher	Southwest Michigan Planning Commission
In-person	Brandon Kovnat	Southwest Michigan Planning Commission
Others Present	Aaron Neitling	Whightman and Associates
In Person	Nicol Brown	City of Hartford
	Linnea Rader	Van Buren County Road Commission
	David Clift	Van Buren County Road Commission
	Adrian Stroupe	MDOT , Southwest Region
	Katie Vanderhulst	Abonmarche
	Christopher Tapper	Village of Decatur
Virtually Attendees	Joe Bellina	Cass County Road Commission
via Zoom	Ben Anderson	Village of Cassopolis

#### 1. Call to Order and Roll Call

Kevin Stack called the meeting to order at 10 AM and led introductions.

#### 2. Overview of the Meeting Purpose

Stack explained that the purpose of the meeting was to vote on two proposed amendments.

#### 3. Changes or Additions to the Agenda

None.

#### 4. Approval of the Minutes of the November 29, 2023, Region 4 RTF Meeting

**Motion** to approve the minutes from the Region Four RTF meeting held on November 29, 2023. Introduced by Dan Faulkner and seconded by Steve Rogusta. **Motion approved**.

#### 5. Amendments to RTF Projects

Details on proposed amendments were included in the meeting packet.

**Berrien County RTF**: Stack explained that the Berrien County Road Department's FY 2024 Red Arrow Highway project encompasses both road resurfacing and a non-motorized path. The Road Department secured a TAP grant for the non-motorized path, resulting in the non-motorized costs being separated from the RTF project and allocated to a separate TAP-funded job. The federal RTF funding and State D funding for the project will remain unchanged. Furthermore, the final combined estimate for the road work and path remains nearly identical to the original programming.

**Motion** to approve the amendments to Berrien County RTF projects as presented. Introduced by Dan Faulkner and seconded by Barry Anttila. **Motion approved**.

**Van Buren RTF**: Kovnat presented a proposal to move the Van Buren County Road Commission's CR388 project from FY 2026 to FY 2025 to help balance the FY 2025 budget.

Vanderhulst requested additional funding for Decatur's N. Phelps Street project in FY 2026, citing increased costs. Kovnat suggested that if Decatur's project receives more funding, additional consideration should be given to other village projects in 2025 and 2026 due to anticipated cost increases across all projects. Kovnat noted that Lawrence and Gobles' 2024 projects already received a 15% increase in federal funds above their initial amounts.

The committee agreed to postpone voting on changes to Van Buren projects until fall, allowing time for Bloomingdale and Breedsville to update their project estimates and for further discussion at the next Van Buren RTF meeting.

### 6. <u>Discussion about the 2027-2029 Call for Projects</u>

Gallagher presented a timeline for the 2027-2029 call for projects with the Call being released in June-Jul 2024, and selection occurring at Fall 2024-Early Winter 2025 meetings. Projects programed for 2026 will be not kept, but agencies will need to submit new applications with updated cost estimates.

#### 7. Public Comment or Privilege of the Floor

Brian Stark gave several updates on the RTF program. He encouraged all agencies to sign up for the MDOT email newsletter to receive the latest RTF news.

#### 8. Adjournment

The meeting was adjourned at 10:50 AM.

Minutes compiled by Brandon Kovnat, SWMPC Transportation Planner

# **Berrien County RTF 2023-2026 Project List and Funding Balance**

# WITH AMENDMENTS FROM APRIL 9<sup>TH</sup> 2024

### Fiscal Year 2023

Agency	Project/Road name	Federal	State D	Local	AC Amount	ACC Year	Total
Available to Program		\$1,083,454	\$153,952				
Berrien CRD	Red Arrow Hwy from US-12 to Community Hall Rd	\$1,035,454	\$108,106	\$1,497,920			\$2,641,480
Berrien Bus	Bus support equipment & Facilities	\$48,000	\$12,000	\$0			\$60,000
Total	Programed	\$1,083,454	\$120,106				
Baland	ce	\$0	\$33,846				

### Fiscal Year 2024

Agency	Project/Road name	Federal	State D	Local	AC Amount	ACC Year	Total
Available to Program		\$921,770	\$237,896				
Berrien CRD	Red Arrow Hwy from Berrien St. to Lakeshore Dr.	\$921,770	\$237,351	\$1,002,644	\$140,100	2026	\$2,301,765
Total Programed		\$921,000	\$237,351				
Baland	e	\$0	\$545				

### Fiscal Year 2025

Agency	Project/Road name	Federal	State	Local	AC Amount	ACC Year	Total
Available to Program		\$941,000	\$133,271				
Berrien CRD	Cleveland Ave from Glendora Rd to Snow Rd	\$540,210	\$64,924	\$54,866			\$660,000
Three Oaks	N Elm St from US-12 to the North Village Limits	\$296,790	\$41,076	\$34,712	\$44,988	2026	\$417,566
Total I	Programed	\$837,000	\$106,000				
Baland	e	\$104,000	\$27,271				

Agency	Project/Road name	Federal	State D	Local	AC Amount	AC Year	Total
Available to Program		\$986,000	\$159,997				
Berrien CRD	Red Arrow Hwy from Lakeshore Rd to Lakeside Rd	\$140,100	\$0	\$0	ACC	2024	\$2,000,000
Berrien CRD	Glendora Rd from Cleveland Ave to Hill Rd	\$476,997	\$77,129	\$28,644			\$582,770
Three Oaks	N Elm St from US-12 to the North Village Limits	\$44,988	\$0	\$0	ACC	2026	\$417,566
Three Oaks	S Elm St from US-12 to the south village limits	\$190,915	\$30,871	\$11,464			\$233,250
Total Prog	ramed	\$853,000	\$108,000				
Balance		\$133,000	\$51,997				

# Cass County RTF 2023-2026 Project List and Funding Balance

# Fiscal Year 2023

Agency	Project/Road name	Federal	State D	Local/CTF	AC Amount	ACC Year	Total
Availab	ole to Program	\$875,698	\$284,765				
Cass CRC	Calvin Center Rd from US-12 to Grange St	\$198,400	\$24,800	\$24,800			\$248,000
Cass CRC	Calvin Hill St from Robinson Rd to Cassopolis Rd	\$152,426	\$0	\$38,107			\$190,533
Cass CRC	Monette St from Hess to M-62	\$335,152	\$181,990	\$15,798			\$532,940
Cass CRC	Pavement markings on various roads	\$75,000	\$0	\$0			\$75,000
Cassopolis	Hilton St from N. Broadway to N. O'keefe St	\$95,520	\$14,557	\$119,923			\$230,000
Cass Transit	Bus Support Equipment	\$19,200		\$4,800			\$24,000
Total P	rogramed	\$875,698	\$226,147				
Balance	е	\$0	\$58,516				

Agency	Project/Road name	Federal	State D	Local/CTF	AC Amount	ACC Year	Total
Availa	ble to Program	\$754,649	\$170,933				
Cass CRC	Pine Lake St from Conrad Rd to Hess Rd	\$137,107	\$20,926	\$51,225			\$209,258
Cass CRC	Daily Rd from Pine Lake St to Coulter St	\$111,954	\$28,896	\$15,650			\$156,500
Cass CRC	Gumwood Rd Realignment	\$0	\$0	\$133,061	\$532,244	2026	\$1,165,000
Cassopolis	State St from village limits to Broadway St	\$324,167	\$31,105	\$139,728			\$470,000
Cass Transit	Radios	\$20,000	\$5,000	\$0	\$0		\$25,000
Total	Programed	\$754,649	\$115,851				
Balan	ce	\$0	\$55,082				

# Cass County RTF 2023-2026 Project List and Funding Balance

# Fiscal Year 2025

Agency	Project/Road name	Federal	State	Local	AC Amount	ACC Year	Total
Available to Program		\$770,000	\$147,165				
Cass CRC	Calvin Hill St from Cassopolis Rd to Calvin Center Rd	\$281,563	\$0	\$70,391			\$351,954
Cass CRC	Pine Lake St from M-62 to Robinson Rd	\$513,436	\$0	\$128,364			\$641,800
Total Programed		\$794,999	\$0				
Balan	ce	-\$24,999	\$147,165				

Agency	Project/Road name	Federal	State	Local	AC Amount	AC Year	Total
Available to Program		\$803,000	\$239,248				
Cass CRC	Gumwood Rd Realignment	\$532,244	\$0	NA	ACC	2024	NA
Total Programed		\$532,244	\$0				
Balance		\$270,756	\$239,248				

# Van Buren County RTF 2023-2026 Project List and Funding Balance

# WITH AMENDMENTS FROM APRIL 9<sup>TH</sup> 2024

### Fiscal Year 2023

Agency	Project/Road name	Federal	State D	Local	AC Amount	ACC Year	Total
Available to	o Program	\$1,140,419	\$176,624				
Van Buren CRC	County Road 388 from CR 653 to 26th St	\$1,140,419	\$126,820	\$522,761			\$1,790,000
Total Progr	amed	\$1,140,419	\$126,820				
Balance		\$0	\$49,804				

### Fiscal Year 2024

Agency	Project/Road name	Federal	State D	Local	<b>AC Amount</b>	ACC Year	Total
Available to Program		\$1,032,312	\$199,540				
Gobles	E Van Buren St from State St to Hughson Ct	\$676,975	\$48,386	\$200,201			\$925,562
Lawrence	S Paw Paw St from South Village Limits to Bangor Rd	\$355,337	\$17,859	\$141,827			\$515,023
Total Progr	ramed	\$1,032,312	\$66,245				
Balance		\$0	\$133,295				

### Fiscal Year 2025

Agency	Project/Road name	Federal	State D	Local	AC Amount	ACC Year	Total
Available t	o Program	\$1,054,000	\$273,754				
Bloomingdale	Van Buren St from Pine St to the North village limits	\$497,578	\$22,262	\$129,960			\$649,800
Van Buren CRC	Red Arrow Hwy from 59.5 St to CR 681	\$155,062	\$6,938	\$40,500			\$202,500
Van Buren CRC	CR 388 from Bloomingdale village limits to CR 380	\$401,360	\$31,440	\$108,200			\$541,000
Total Progr	ramed	\$652,640	\$60,640				
Balance		\$0	\$194,683	_			

Agency	Project/Road name	Federal	State D	Local	AC Amount	ACC Year	Total
Available t	Available to Program		\$316,751				
Breedsville	Main St from West village limits to Pine St	\$400,000	\$0	\$100,000			\$500,000
Decatur	N Phelps St from Cedar St to North village limits	\$186,874	\$61,126	\$62,000			\$310,000
Total Programed		\$913,000	\$61.126				
Balance		\$512,126	\$255,625				

# **Region 4 Rural Task Force Fiscal Year 2025 Projects**

Showing changes approved at the most recent county RTF meetings

**Berrien County RTF FY 2025 Projects** 

Agency	Project	Federal	State D	Local/CTF	Total
	Available to Program	\$941,000	\$142,569		
Berrien CRD	Cleveland Ave from Glendora Rd to Snow Rd	<del>\$540,210</del> \$592,210	<del>\$64,924</del> \$83,208	<del>\$54,866</del> \$107,476	<del>\$660,000</del> \$782,894
Three Oaks	N. Elm St from US-12 to the North Village Limits	<del>\$296,790</del> \$348,790	<del>\$41,076</del> \$59,361	<del>\$34,712</del> \$34,654	<del>\$417,566</del> \$487,793
	Total Programmed	\$941,000	\$142,569		
	Balance	\$0	\$0		

Note: The N. Elm St project also includes an advance construct of \$44,988, which will be repaid in 2026

**Cass County RTF FY 2025 Projects** 

Agency	Project	Federal	State D	Local/CTF	Total
	Available	\$770,000	\$159,028		
Cass CRC	Calvin Hill St from Cassopolis Rd to Calvin Center Rd	\$281,563	\$0	\$70,391	\$351,954
Cass CRC	Monette St from M-62 to Robinson Rd	<del>\$513,436</del> \$488,437	\$0	<del>\$128,364</del> \$153,363	\$641,800
	Total Programmed	\$770,000	\$0		
	Balance	\$0	\$159,028		

**Note:** Due to a negative 2025 federal balance of \$24,999 the Monette St. project reduced federal funding from \$513,436 to \$488,437.

Van Buren County RTF FY 2025 Projects

Agency	Project	Federal	State D	Local/CTF	Total
	Available to Program	\$1,054,000	\$264,414		
Bloomingdale	N. Van Buren St from Pine St to North Village limits	\$497,578	\$22,262	\$129,960	\$649,800
Van Buren CRC	Red Arrow Hwy from <del>59.5 St to CR 681</del> Red Arrow Hwy from Hartford to CR 681	\$155,062	\$6,938	<del>\$40,500</del> \$956,830	<del>\$202,500</del> \$1,118,830
Van Buren CRC	CR 388 from Bloomingdale to <del>CR 380</del> CR 388 from Bloomingdale to the Gobles	\$401,360	\$ <del>31,440</del> \$235,214	\$ <del>108,200</del> \$298,616	<del>\$541,00</del> \$935,190
	Total Programmed	\$1,054,000	\$264,414		
	Balance	\$0	\$0		

**Note:** The <u>limits</u> and <u>costs</u> for both the Red Arrow Highway project and the CR 388 project were increased. Additionally, to maintain fiscal constraint, the State D funding for the CR388 project was reduced from the amount presented at the Van Buren RTF meeting. This adjustment is required due to the 2025 State D allocation coming in lower than the estimate used at the time of the meeting.

# **Berrien County Rural Task Force**

# 2026-2029 Fiscally Constrained Project List

### Fiscal Year 2026

Agency	Project	Federal	State D	Local/CTF	Total
	Available to Program	\$959,000	\$167,197		
Berrien CRD	Red Arrow Hwy from Lakeshore Rd to Lakeside Rd ACC for 2024 Project	\$140,000	NA	NA	NA
Three Oaks	N Elm St from US-12 to the North Village Limits ACC for 2025 Project	\$44,988	NA	NA	NA
Berrien CRD	Glendora Rd from Cleveland Ave to Hill Rd	\$481,702	\$106,727	\$81,769	\$670,198
Three Oaks	S Elm St from US-12 to the south village limits	\$230,505	\$30,871	\$20,243	\$281,619
Berrien Bus	LED Back-lit digital display and power inverter for 15 buses	\$12,000	\$0	\$3,000	\$3,000
	Total Programmed	\$909,195	\$137,598		
	Balance	\$49,805	\$29,599		

# Fiscal Year 2027

Agency	Project	Federal	State D	Local/CTF	Total
	Available to Program	\$979,000	\$167,197		
Berrien CRD	Cleveland Ave from Snow Rd to Lemon Creek Rd	\$574,920	\$100,320	\$74,762	\$750,000
Berrien CRD	Cleveland Ave from Wagner Rd to Glendora Rd	\$383,280	\$66,877	\$49,841	\$500,000
Berrien Bus	Phone System for administrative offices	\$4,800		\$1,200	\$6,000
Berrien Bus	Tablets for 18 buses	\$16,000		\$4,000	\$20,000
	Total Programmed	\$979,000	\$167,197		
	Balance	\$0	\$0		

# Fiscal Year 2028

Agency	Project	Federal	State D	Local/CTF	Total
	Available to Program	\$999,000	\$167,197		
Berrien CRD	Shawnee Rd from, Red Bud Trail to Lauer Rd	\$566,100	\$94,744	\$189,156	\$850,000
Berrien CRD	Lemon Creek Rd from Jericho Rd to Cleveland Ave	\$432,900	\$72,453	\$144,647	\$650,000
	Total Programmed	\$999,000	\$167,197		
	Balance	\$0	\$0		

Agency	Project	Federal	State D	Local/CTF	Total
	Available to Program	\$1,020,000	\$167,197		
Berrien CRD	Three Oaks Rd from Three Oaks to the Galien River	\$712,500	\$167,197	\$70,303	\$950,000
	Total Programmed	\$712,500	\$167,197		
	Balance	\$305,500	\$0		

# **Cass County Rural Task Force**

# 2026-2029 Fiscally Constrained Project List

### Fiscal Year 2026

Agency	Project	Federal	State D	Local/CTF	Total
	Available to Program	\$785,000	\$276,988		
Cass CRC	Gumwood Realignment - ACC	532,244			
Cass CRC	Fir Rd from Redfield St to US-12	\$194,256	\$50,000	\$30,744	\$275,000
CCTA	Diagnostic Scanner for Shop	\$6,500		\$1,625	\$8,125
CCTA	Replace Office Phone System	\$4,000		\$1,000	\$5,000
CCTA	Procure Hand Tools for Shop	\$16,000		\$4,000	\$20,000
CCTA	Desktop Computers/ Color Laser Printer	\$12,000		\$3,000	\$15,000
CCTA	Replace Office Furniture	\$20,000		\$5,000	\$25,000
	Total Programmed	\$785,000	\$50,000		
	Balance	\$0	\$226,988		

# Fiscal Year 2027

Agency	Project	Federal	State D	Local/CTF	Total
	Available to Program	\$802,000	\$342,976		
Cass CRC	Calvin Center Rd from Williamsville St to Jefferies St	\$336,150		\$159,350	\$495,500
Cass CRC	Marcellus Hwy from Atwood Rd to Twin Lakes Rd	\$220,550		\$147,300	\$367,850
Cass CRC	Marcellus Hwy from Burlington Rd to M-40	\$147,300		\$32,700	\$180,000
CCTA	Replace Bus Cameras	\$58,000		\$14,000	\$70,000
ССТА	Replace Garage Hoist in Shop	\$40,000		\$10,000	\$50,000
	Total Programmed	\$802,000	\$0		
	Balance	\$0	\$342,976		

# Fiscal Year 2028

Agency	Project	Federal	State D	Local/CTF	Total
	Available to Program	\$818,000	\$458,964		
Cassopolis	S. O'keefe St from Reed St to E. State St	\$0	\$440,000	\$110,000	\$550,000
Cass CRC	Marcellus Hwy from Dowagiac limits to Atwood Rd	\$214,500		\$47,500	\$262,000
Cass CRC	Pokagon Hwy from Cassopolis Limits to Oak Grove Rd	\$415,000		\$92,000	\$507,000
CCTA	Dispatch Software	\$56,000		\$14,000	\$70,000
CCTA	Paint Building Exterior	\$6,400		\$1,600	\$8,000
CCTA	Interior Digital Signage for Buses	\$4,800		\$1,200	\$6,000
CCTA	Procure Hand Tools for Shop	\$12,000		\$3,000	\$15,000
CCTA	Replace Windows in Shop	\$4,000		\$1,000	\$5,000
	Total Programmed	\$712,700	\$440,000		
	Balance	\$105,300	\$18,964		

Agency	Project	Federal	State D	Local/CTF	Total
	Available to Program	\$835,000	\$134,952		
Cass CRC	Old 2-5 from Stateline to US-12	\$225,000	\$50,000		\$275,000
Cass CRC	Bell Rd from Ironwood Dr to US-12	\$70,200		\$15,570	\$85,770
	Total Programmed	\$295,200	\$50,000		
	Balance	\$539,800	\$84,952		

# **Van Buren County Rural Task Force**

# 2026-2029 Fiscally Constrained Project List

### Fiscal Year 2026

Agency	Project	Federal	State D	Local	Total
	Available to Program	\$1,076,000	\$153,771		
Decatur	N Phelps St from Cedar St to North Village Limits	\$255,766	\$61,126	\$79,223	\$396,115
Van Buren CRC	Van Buren CRC - CR 687 from CR 372 to CR 376	\$820,234	\$92,645	\$768,358	\$1,681,237
	Total Proposed	\$1,076,000	\$153,771		
	Balance	\$0	\$0		

### Fiscal Year 2027

Agency	Project	Federal	State D	Local	Total
	Available to Program	\$1,098,000	\$153,771		
Van Buren CRC	CR 378 from CR 687 North to City of Bangor	\$620,280	\$153,771	\$725,949	\$1,500,000
Lawrence	Paw Paw St from the Paw Paw River to N. village limits	\$477,720	\$0	\$119,430	\$597,150
	Total Proposed	\$1,098,000	\$153,771		
	Balance	\$0	\$0		

### Fiscal Year 2028

Agency	Project	Federal	State D	Local	Total
	Available to Program	\$1,121,000	\$153,771		
Van Buren CRC	CR 681 from M-51 to CR 352	\$1,121,000	\$153,771	\$625,229	\$1,900,000
	Total Proposed	\$1,121,000	\$153,771		
	Balance	\$0	\$0		

### Fiscal Year 2029

Agency	Project	Federal	State D	Local	Total
	Available to Program	\$1,143,000	\$153,771		
Van Buren CRC	CR 652 from 72 <sup>nd</sup> Ave to Robinson Rd	\$303,000	\$153,771	\$545,479	\$1,002,250
Hartford	W. Main St from West City limits to Center St	\$840,000	\$0	\$360,000	\$1,200,000
	Total Proposed	\$1,143,000	\$153,771		
	Balance	\$0	\$0		

# Van Buren County RTF 2026-2029 Illustrative Project List

Project	Total Estimate	Priority
Van Buren CRC – CR 653 from M-40 to I-94	\$1,239,000	1
Van Buren CRC – CR 378 from 66 <sup>th</sup> St to CR 687 N	\$1,832,000	2
Van Buren CRC – CR 665 from CR358 to 60 <sup>th</sup> St	\$2,007,500	3
Van Buren CRC – CR 380 from 76 <sup>th</sup> St to M-140	\$615,000	4
Van Buren CRC – CR 652 from CR 354 to 72 <sup>nd</sup> Ave	\$374,500	5
Van Buren CRC - CR 352 from 60th S to CR 681	\$1,150,000	6
Van Buren CRC - CR 671 from 60th Ave. to Red Arrow Hwy	\$340,000	7
Bloomingdale – Van Buren St from Spring St to South Limits	\$950,000	8