



Minutes

SW MI Materials Management Planning Committee

Wednesday, November 20, 2024, at 9:00 a.m.

LOCATION: Pokagon Band Community Center
27043 Potawatomi Trail Dowagiac, MI 49047

MEMBERS PRESENT:

Baran, Bob
Doroh, Jeff
Egelhaaf, John
Giczewski, John
Huser, Amy
Kanine, Jennifer
Kras, Bob
Kuhn, David
Marchetti, Roseann
Marshall, Kalli
Muth, Deah
Phillips, Christopher
Vollrath, Dave

MEMBERS ABSENT:

Psholka, Al
Schincariol, Paul

PUBLIC PRESENT:

Haneberg, Kim
Palthe, Justin
Thomson-Peterson, Angela

1. CALL TO ORDER

Bekah Schrag, Associate Planner with the Designated Planning Agency (DPA), the Southwest Michigan Planning Commission (SWMPC) called the meeting to order at 9:04 am. Committee members introduced themselves and roll call was taken by Maria Vettrano, Office Manager of the DPA.

2. ACCEPTANCE AND/OR REVISION OF CONSENT AGENDA

Kalli Marshall moved to “**ACCEPT THE CONSENT AGENDA.**” Bob Baran seconded the motion, which carried unanimously.

3. HEARING

Presentation and Project Overview

Bekah Schrag of the DPA presented the project overview. She began with updates to Part 115 and how the Solid Waste Management Plan mandate has been replaced with Materials Management Plan mandate. She shared the goals and responsibilities of the plan as defined by EGLE. Schrag then went over the criteria of the Materials Management Planning Committee, benchmarks of recycling standards, grants and incentives, and the planning process. She explained how the work program deadline submission to EGLE is December 30th and suggested we ask for an extension.

Roseann Marchetti asked if they will receive the slides of the presentation, to which Schrag responded she will email it to the Committee members.

4. NEW BUSINESS

Bylaws Review & Approval

Bekah Schrag went over the Bylaws and opened the floor for questions and comments.

Roseann Marchetti explained why she does not approve of the proxy participation.

John Egelhaaf said the only intent of the proxy is to be able to report back to the Committee member on what transpired during the meeting.

Jeff Doroh asked if a Zoom option would be available. Schrag explained how members present virtually cannot vote per the Open Meetings Act.

The Committee discussed the future location of meetings and what Committee vacancies need to be filled. Marchetti stated she does not believe a member should be removed without cause. Schrag replied that “or without cause” can be taken out of Article III Section 7, Removal of a Member. Discussion then ensued regarding the

section language on quorum. The consensus was for the quorum to consist of a majority with the addition “of those seated and serving.”

Egelhaaf discussed the need for a recording secretary. Kalli Marshall shared that someone in her office might be interested. The Committee agreed to leave the proxy verbiage as is and to leave out an addition of video conferencing option in the bylaws.

Final changes to be made to the Bylaws were reviewed and included:

Article III Section 2, change Section 5 to Section 6.

Article III Section 7, remove “or without cause” regarding removal of a member.

Article III Section 8, remove “and” then add “regarding the topic.”

Article V Section 1, add “must comply with the Open Meetings Act.”

Article VIII Section 1, add “of those seated and serving” to the quorum.

Kallie Marshall moved to “**APPROVE MMPC BYLAWS WITH REVISIONS.**” Christopher Phillips seconded the motion, which carried unanimously by roll call vote.

Appointment of Officers & Approval

Bekah Schrag opened the floor to any members who would like to take an officer position. Kalli Marshall offered to be Chair, Christopher Phillips Vice Chair, and Roseann Marchetti Secretary provided there will be a recording secretary to take notes and minutes. David Kuhn suggested we record the meetings, granted the Committee is notified of the recording.

Roseann Marchetti moved to “**APPROVE APPOINTMENT OF OFFICERS.**” John Egelhaaf seconded the motion, which carried unanimously by roll call vote.

Discuss 2025 Meeting Dates & Approval

Schrag suggested the Committee meet every third Monday of the month from 1-3 pm. She will email meeting dates, presentation slides, and minutes. The Committee agreed to cancel the December meeting and meet again in January.

Kalli Marshall suggested to have future meetings at the Pokagon Band Community Center.

John Egelhaaf moved to “**APPROVE 2025 MEETING DATES.**” Roseann Marchetti seconded the motion, which carried unanimously by roll call vote.

5. PUBLIC COMMENT/PRIVILEGE OF THE FLOOR

No public comment.

Kalli Marshall shared a sample logo for the Committee and suggested a name change from Materials Management Planning Committee to Materials Management Coalition.

6. ADJOURNMENT

John Egelhaaf moved to adjourn the meeting. Bob Baran supported the motion. Bekah Schrag declared the meeting adjourned at 10:52 am.

Submitted by:
Maria Vettraino

Date:
November 20, 2024